



MICHELE REAGAN
Secretary of State
State of Arizona

ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS
A DIVISION OF THE ARIZONA SECRETARY OF STATE

Holly Henley
State Librarian & Director of Library Services



MEETING NOTICE
OPEN TO THE PUBLIC
ARIZONA BOARD OF LIBRARY EXAMINERS
TELECONFERENCE

Date: May 31, 2018
Time: 11:00 am – 12:00 pm
Place: Arizona State Library, Archives and Public Records
1700 W Washington; 7th Floor; Phoenix, AZ 85007
Join WebEx meeting
Meeting number (access code): 805 641 558
Meeting password: Arizona
Join by Phone
1-240-454-0879 USA Toll

Contact: Holly Henley
(602) 542-6181; hhenley@azlibrary.gov

1. Introductions
2. Verify quorum
3. Review Statute/Administrative Code for Board of Library Examiners
 - a. Discuss how to respond to counties concerning necessary qualifications when hiring for Directors aspiring to become County Librarians
4. Discuss county library directors to be considered for certification
5. Decide what individuals need to submit to the Board of Library Examiners as documentation for consideration for certification
6. Decide if provisional certificates will be granted
 - a. If so, how long will they be valid?
 - b. If so, how many renewals will be granted?
7. Discuss process for certification
 - a. Email documentation to board members
 - b. Meet in Executive Session to vote on each candidate
 - c. Circulate certificates for signature
 - d. Present or mail certificates to successful candidates
 - e. Notify any unsuccessful candidates
8. Adjourn